# Logistics Information Note

30th UN-Water Meeting

31 January and 1 February 2019 – Rome, Italy

1. VENUES, including social activity

| Date | Venue | Address |
|---|---|---|
| Thursday, 31 January 2019 (day) | International Fund for Agricultural Development (IFAD)<br>Italian Conference Room, floor -1 | Via Paolo di Dono, 44<br>00142 Rome, Italy<br>Tel: +39 0654591<br>Website |
| Thursday, 31 January 2019 (evening) | Eataly Roma | Piazzale XII Ottobre 1492<br>00154 Rome, Italy<br>Tel : +39 06 90279201<br>Website |
| Friday, 1 February 2019 (day) | International Fund for Agricultural Development (IFAD)<br>Italian Conference Room, floor -1 | Via Paolo di Dono, 44<br>00142 Rome, Italy<br>Tel: +39 0654591<br>Website |

2. HOW TO GET TO IFAD

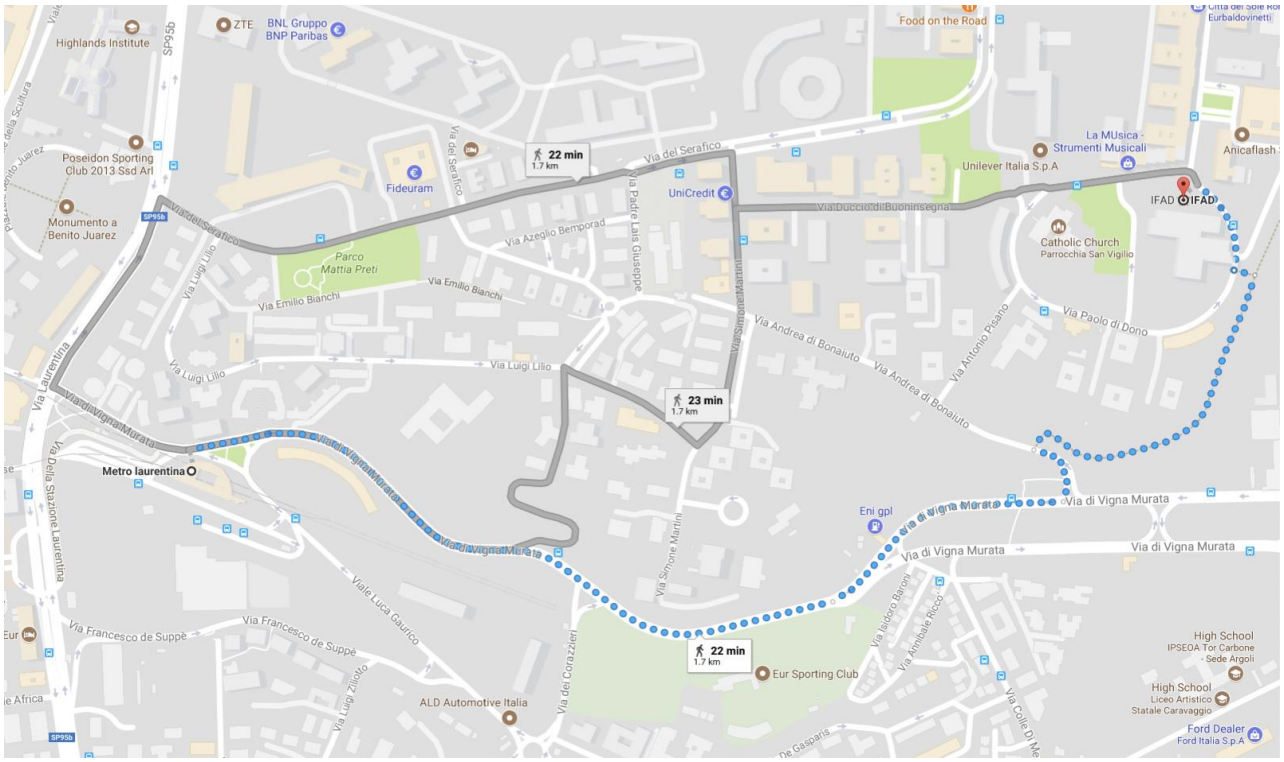
**Airports** – The two main airports in Rome are Leonardo da Vinci (Fiumicino) Airport and Ciampino Airport. Fiumicino Airport is 36 km west of Rome; it is approximately a 20-minute drive to IFAD headquarters and can easily be reached by public transport on Line B. Ciampino Airport is 16 km southwest of Rome; it is connected to Termini Station by means of Terravision shuttle buses but has no direct rail connection to the city centre.

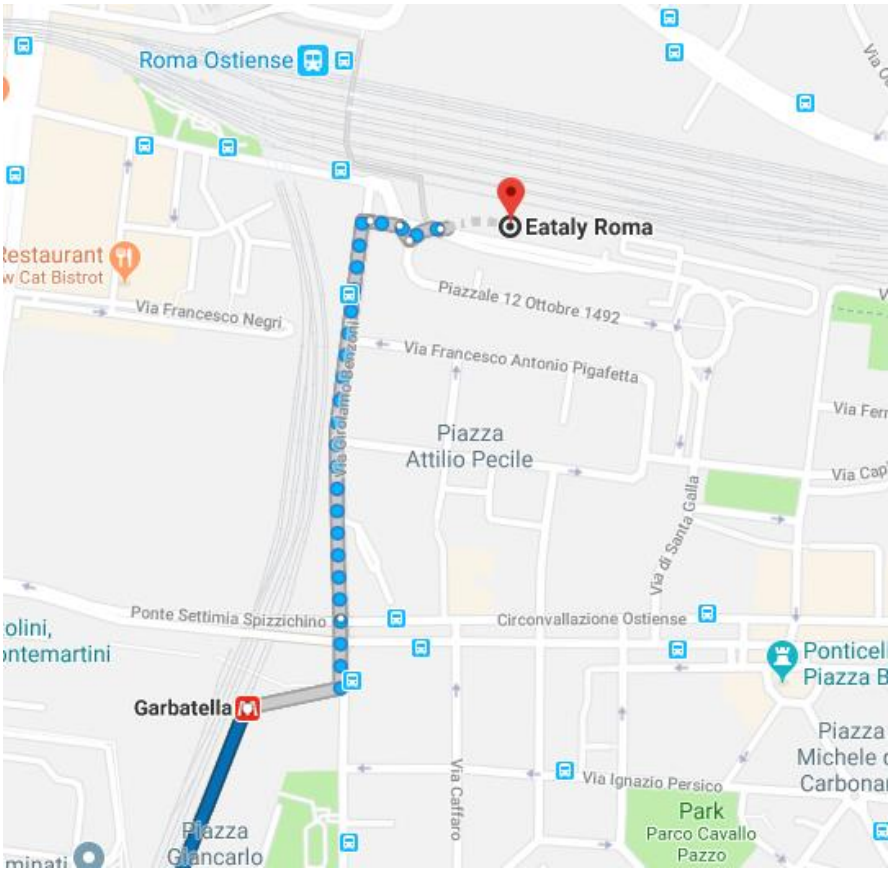
**Metro (underground)** – IFAD Headquarters is a 15-minute walk from the Laurentina metro station. The station is the last stop on the metro line B, which directly connects with the city centre of Rome. The station also serves as a bus terminal. Tickets for public transportation can be purchased at metro stations (self-service machines), tobacco shops, and newspaper kiosks. They have a validation time of 75 minutes including one underground transport and unlimited bus travel. For more information consult the ATAC site.

**Shuttle bus service** – A shuttle bus service runs on weekdays from 7:40 to 9:25 am between Laurentina metro station and IFAD Headquarters and from 16:45 to 18:50 pm from IFAD Headquarters to Laurentina. The pick-up and drop-off point at Laurentina station is on Viale Luca Gaurico, on the main road behind the station. The drop-off and pick-up at IFAD Headquarters is the regular yellow bus stop adjacent the main entrance of the guardhouse (between via Paolo di Dono, 44-82).

**Taxi** – Taxis may be requested from the main guardhouse at IFAD.

The maps below show the way from Laurentina metro station to IFAD, and from Garbatella metro station to Eataly Roma:



3. REGISTRATION AND SECURITY

Participants are requested to confirm their participation in the meeting by submitting the online registration form ***no later than 28 December***.

To expedite the badge issuance process, the UN-Water TAU will confirm your registration to IFAD by 10 January. Participants must first collect a visitor's badge at the main guardhouse; kindly note this requires a valid ID. Once inside the building, participants may collect their meeting badge and name plate on Thursday, 31 January from 8 am to 5 pm and on Friday, 1 February, from 8 am. The badge must be worn at all times.

4. SOCIAL ACTIVITY / EVENING SESSION

As of 7 pm on Thursday, 31 January, we will enjoy a cooking class followed by dinner at the restaurant Eataly Roma. The cost per person amounts to EUR 60 (USD 70). To register please fill out the form available here. ***Please note that the registration deadline is 6 January 2019, and that Eataly will not accept registrations after this date.*** How to get there: the shuttle bus will take you from IFAD to Laurentina metro station; take metro line B direction Jonio and get off about 15 minutes later at Garbatella station; from there walk about 600 m to Eataly (see map above). *Cancellation policy: up to 26 January, those wishing to cancel their participation can request an Eataly Card to be spent in Eataly points of sale throughout Italy or online (the amount credited to the card will be EUR 60). This option is no longer possible as of 27 January, and it will only possible to replace the participant. All cancellation requests (Eataly Card or replacement by another participant) must be emailed to rimborsiroma@eataly.it. For questions please contact +39 06 90279280.*

5. MEALS

An area in the IFAD cafeteria on the ground floor will be reserved for participants wishing to make use of the facilities. Lunch is served from 12 until 2 pm. Lunch-related costs will be covered by each participant.

6. WiFi

Wi-Fi will be available in the entire building; participants can access the Internet from anywhere in the building using the wireless network connection **ifad_guest** and the password **ifadguest**.

7. BANKING AND EXCHANGE OFFICES

A branch of Banca Popolare di Sondrio is located on the ground floor, close to the main reception area. The bank follows regular Italian banking hours from 8:30 am to 1:30 pm and from 2:30 pm to 4 pm.

8. WEATHER

The average temperature in Rome in February is 8° C.

9. HOTELS

Participants are invited to take care of their hotel bookings. The following hotels are recommended due to their nearness to IFAD Headquarters:

- Aleph Hotel Rome: Via di San Basilio, 15; tel. +39-6-4229001; Alephrome.reservations@hilton.com
- Ambasciatori Palace: Via V. Veneto, 62; tel. US: 888-205-7322, UK: 0808-145-3778; EU: +1-469-610-3608
- Hotel Santa Prisca: Largo Manlio Gelsomini, 25; tel. +39 065741917; hsprisca@hotelsantaprisca.it
- NH Collection Palazzo Cinquecento: Piazza dei Cinquecento, 90; tel. +39 06 492221; nhcollectionpalazzocinquecento@nh-hotels.com
- Westin Excelsior: Via Vittorio Veneto, 125; tel. +39 06 47081; excelsiorrome@westin.com